

UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
REGION I
FIVE POST OFFICE SQUARE SUITE 100
BOSTON, MASSACHUSETTS 02109-3912

November 2011

Dear Facility Owner/Operator:

The U.S. Environmental Protection Agency (EPA), the Connecticut State Emergency Response Commission and Local Emergency Planning Committees (LEPCs) invite you to a free half-day Emergency Planning and Community Right-to-Know Act (EPCRA) compliance assistance workshop. These workshops are designed for 1st time and new Tier 2 filers. The workshop will cover threshold determinations, exemptions and other commonly asked questions. EPCRA places various planning and reporting requirements on businesses and industries that store and/or use certain chemicals and materials.

EPCRA was developed to help protect your business, your employees and your community should a chemical incident occur. The Tier 2 data better prepares emergency response personnel to handle an incident should one occur. Let us help you to make your business and community a safer place. EPCRA requires facilities having certain chemicals, with quantities as low as one pound, to submit annual chemical inventory (Tier 2) reports. For calendar year 2011, the reporting deadline is March 1, 2012. By attending a workshop, you could avoid an enforcement action under EPCRA resulting in penalties of up to \$37,500 per chemical violation, per day.

Workshop Dates -- Please put a check mark next to the workshop you plan on attending.

____ January 10, 2012 8:30AM-Noon- Three Rivers Community College,
Room C101, 574 New London Tpke.,
Norwich, CT

<http://www.trcc.comnet.edu/President/about/directions.shtml>

____ February 1, 2012 8:30AM-Noon- Housatonic Community College,
Beacon Hall Events Center Room 214,
900 Lafayette Blvd., Bridgeport, CT

<http://www.hctc.comnet.edu/gen/finding/index.asp>

To find out about other Tier 2 workshops in New England go to EPA's web calendar at www.epa.gov/region01/cal. For general EPCRA information, please call the EPCRA Hotline at (800) 424-9346. For information on Tier 2 reporting requirements visit

www.epa.gov/emergencies/content/epcra/tier2.htm#tierii

Deadline: Please register No Later Than Three Days Prior to the applicable workshop date.

Name: _____

Company: _____

Address:

Phone: _____ Fax: _____ E-Mail

Please fax to: Nicholas Leonardi at (617) 918-0636 or e-mail to:
leonardi.nicholas@epa.gov

Please Note: You WILL NOT receive a confirmation of your registration.

Emergency Planning and Community Right-To-Know Act (EPCRA)

Reporting examples -- chemicals, items, substances, products and mixtures

Acids/Caustics
Ammonia (gas & solutions)
Antifreeze
Asphalt
Batteries (forklifts, generators)
Cement/Sand/ Flyash
Chlorine/Hypochlorite
Cleaners/Degreasers/Solvents
Compressed Gases (O2; H2; CO2; N2)
Fertilizers
Gasoline/Diesel Fuels
Heating Oil
Liquefied Natural Gas (LNG)
Metals/Alloys
Paints
Pesticides
Propane
Refrigerants (ammonia; R22;R56)
Hydraulic fluid

Lubricants

Typical industry and business sectors that have EPCRA reporting requirements

Auto Body
Bioengineering
Bus Companies
Chemical Formulators
Camps
Cold Storage/Ice Manufacturing
Colleges/Universities
Construction
Concrete (ready-mix)
Electronics
Golf Courses
Hospitals
Ice Rinks
Chemical Distribution
Manufacturers
Metal Fabrication
Metal Plating
Oil/Gas/Propane
POTWs/Water Treatment Plants
Pharmaceuticals
Plastic Manufacturers & Processors
Recreational Facilities
Recyclers
Refrigeration/AC
Reformulators
Repair/Service
Schools (Private)
Scrap Yards
Waste/Disposal/Storage
Warehouses/Distributors

Reporting Examples

- Most pesticides contain extremely hazardous substances and have Tier 2 reporting thresholds from 1-10,000 lbs.
- If you store more than 1,562 gallons of Heating Oil, you have exceeded the reporting threshold.
- A walk-in cooler or refrigeration system with more than 500 lbs of ammonia requires reporting.
- A facility with 500 lbs of nitric or sulfuric acid must report.
- If you use 100 lbs. of Hydrofluoric Acid (Hydrogen Fluoride).
- If you alter (cut, weld, grind, braze) more than 10,000 lbs of metal stock, your facility must report.
- If you sell or service industrial batteries that contain sulfuric acid, you may have to report.
- Contractors may have a reporting responsibility for construction materials on site.

- Owners, operators, or renters of warehouses may have to report.
- Bleaching/cleaning solutions containing sodium hypochlorite are reportable.
- If you have a total of 10,000 lbs (2,500 gallons) of Propane for heating or distribution, you must report.

The EPCRA Hotline (800) 424-9346

11/15/11

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